

EUROPEAN VETERINARY PARASITOLOGY COLLEGE (EVPC)

APPEALS PROCEDURE

Members are entitled to appeal against adverse decisions if they have substantive grounds to believe an injustice has occurred. The EVPC Secretary should be informed of the intention to appeal at the very earliest opportunity. Please note that there is a time-limit for submission of appeals (see below).

Procedures are governed by the EVPC Bylaws:

Article 6: Appeal of Adverse Decisions

Adverse decisions by the College include, but are not limited to:

- *denial of approval of a training (residency) programme*
- *denial of adequacy of an individual's credential, or the temporary or permanent suspension of an individual's diploma*
- *denial of the granting of a diploma to an individual*

In the event of an adverse decision by the College, the Secretary of the College shall advise the affected person or the Dean of the college or official of the institution or practice organisation in which the affected training programme is located, and of the procedure for appealing the adverse decision.

Any affected person or dean, or official of an institution or practice organisation, who wishes to appeal an adverse decision must do so within 90 days of the postmarked date of the adverse notification. The request for appeal must be made in writing to the Secretary of the College and shall include a statement of the grounds for reconsideration and documentation in support of the petition.

After completion of the appropriate procedure by the steps described below, if the affected party is not satisfied with the final decision rendered by the EVPC Appeals Committee, he/she may request mediation by the European Board of Veterinary Specialisation (EBVS).

6-1- Appeals concerning approval of a training programme

The Secretary shall notify the President and the Chairperson of the Credentials Committee. The President shall appoint a committee of three diplomates who are not officers or members of the Credentials Committee to serve as an Appeals Committee. The Chairperson of the Credentials Committee shall submit a written statement to the Appeals Committee indicating the reason(s) for denial of approval of the training programme. The Appeals Committee shall meet and make a decision within 90 days of appointment of the Committee.

6-2- Appeals concerning the adequacy of an individual's credential or concerning temporary or permanent suspension of an individual's diploma

The Secretary shall notify the President of the College and the Chairperson of the Credentials Committee. The President shall appoint a committee of three diplomates who are not officers or members of the Credentials Committee, to serve as an Appeals Committee indicating the reason(s) for rejecting the candidate or suspending registration. The complete dossier of the candidate will be provided for Appeals Committee to review. The Appeals Committee shall meet and make a decision within 90 days of appointment of the Committee.

6-3- Appeals concerning examination failure

The Secretary shall notify the President of the College and the Chairperson of the appropriate Examination Committee. The President shall appoint a committee of three diplomates who are not officers or members of the Examination Committee to serve as an Appeals Committee within 90 days of notice of an appeal. The Chairperson of the Examination Committee shall submit the examination and scores of the candidate, the complete list of scores of all candidates on that examination, and a statement as to the criteria used for the committee's recommendation for pass and fail to the Appeals Committee indicating the reason(s) for rejecting the candidate. The Appeals Committee shall meet and make a decision within 90 days of appointment of the Committee.